

Fabric Covering Boards

Shopping List

Staple Gun

Staples

Hammer

Fabric Scissors

Scraper

ZF MDF - 6mm to 18mm (use a dremel if pinning objects onto this material)

MDF - 6mm to 18mm (no dremel required if pinning on objects as material is softer)

Fabric - 100% cotton, plain weave. Lighter colours are less likely to have conservation issues than brighter/bold shades.

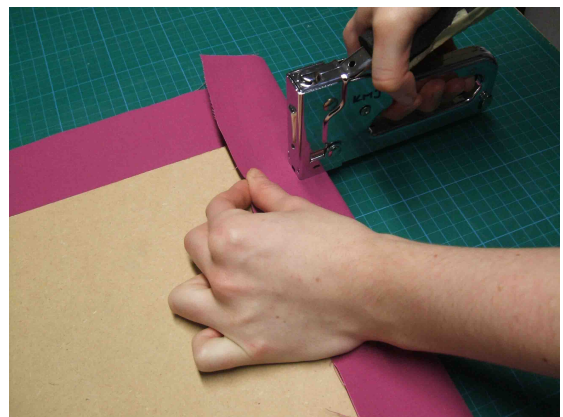
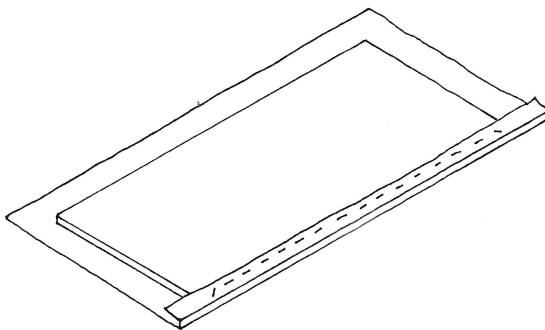


1. Take the back board out of the case. Mark clearly on the back the bay number and the top of the board.
2. Use a scraper to make sure the surface of the board is smooth. Any bumps will show up when the board is fabric covered.
3. Make sure the boards are clean. Wipe them with a slightly damp cloth to get rid of any dust.
4. Make sure the table you are working on is clean.
5. Make sure your hands are clean.

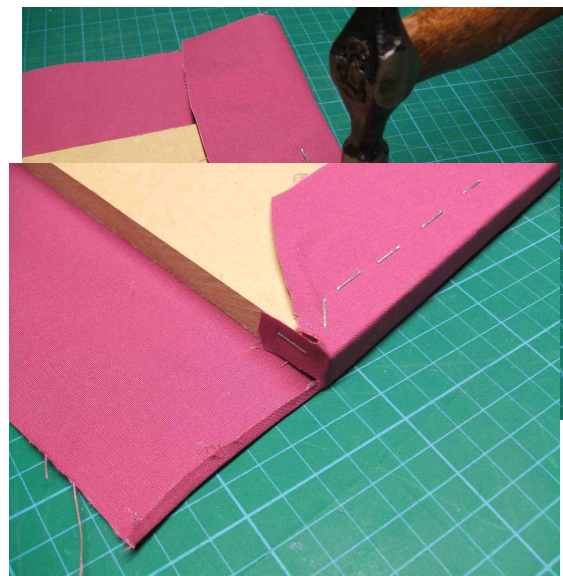
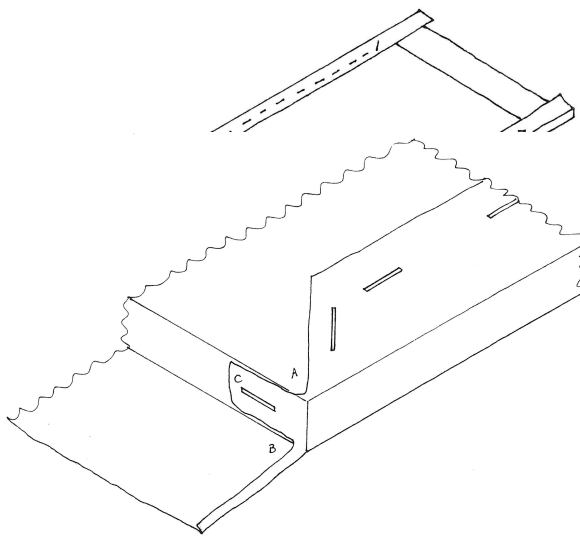
6. Lay the board on the fabric ensuring the board is in line with the grain of the fabric.
7. Cut a piece of fabric 50mm (2 inches) bigger than the board all around.



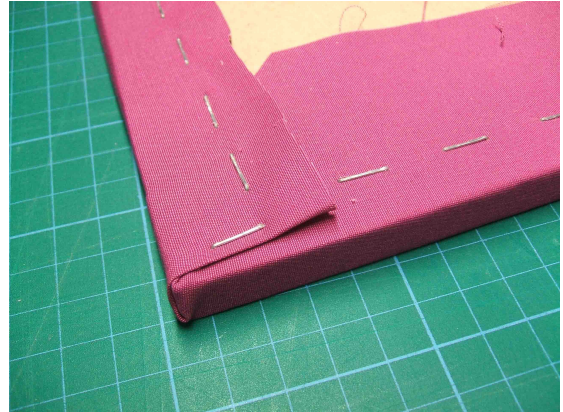
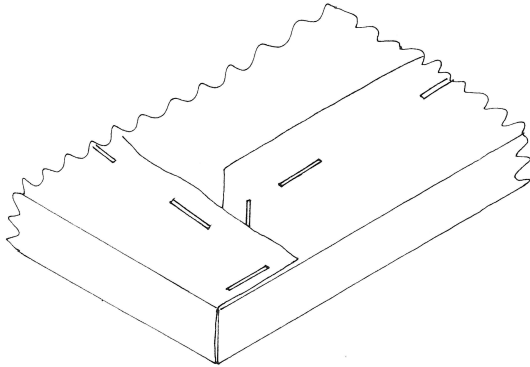
8. If the fabric is creased iron it.
9. Fold the fabric over along one of the long edges. Staple the fabric starting from the centre and working outwards. Give the fabric a tug at each end to make sure the fabric is tight. At the corners put the staples in at a 45 degree angle as shown below:



10. Repeat the above process on the opposite side of the board. Make sure the fabric is pulled tight for an even finish. Hammer in all staples to make sure the fabric is securely attached to the board.

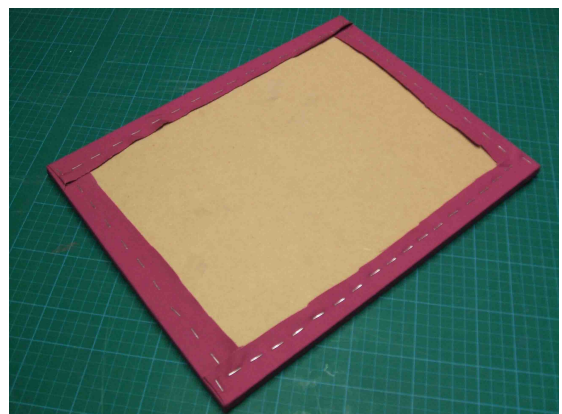
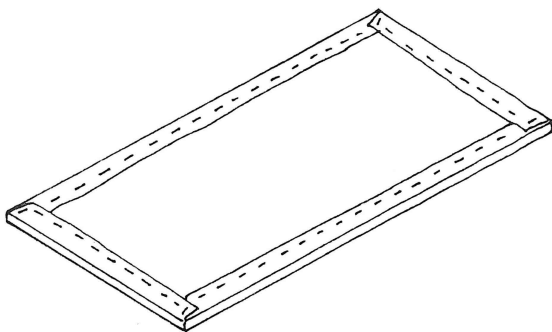


- 12.** Making sure the edge of the fabric is turned under, fold the fabric over the edge of the board and staple in place.



- 13.** Repeat step 11 and 12 with the three remaining corners.

- 14.** Making sure the fabric is pulled tight fold the fabric over along the short edges of the board and staple. Trim away any excess fabric.



- 15.** Check the fabric is pulled smooth and tight on the front of the board.

16. Stack the boards somewhere clean and dust free. Stack with backs together, so the staples don't mark the front of the fabric. When the boards are finished, lift them rather than drag them or the fabric will mark. Always handle boards with clean hands.

If you make a mistake take the staples out of the board using a bradle and pliers. Do not throw the fabric away!